



## Waverley Educational Foundation SEND Local Offer

July 2019

### SEND Information

#### **Q1 Does Waverley Educational Foundation have students with SEND?**

*We are an Educational Foundation (Waverley School and Waverley Studio College) and the majority of our students are expected to reach the education standards for their age. A small number of our students do have special educational needs. Students are identified as having SEND when their progress has slowed or stopped and the interventions or resources etc. We normally put in place do not enable improvement. We have specific plans and student profiles which help support their development and speed up progress. Waverley Educational Foundation also have a Secondary and Primary Resource Base for Cognition and Learning.*

#### **Q2 What kinds of SEND do you make provision for at Waverley Educational Foundation?**

*Students with SEND in our school may have difficulties with:*

- Communication and interaction
- Cognition and learning
- Social, emotional and mental health
- Sensory difficulties with sight or hearing, or physical difficulties

#### **Q3 How does the school know if a student has SEND?**

*Our teachers closely monitor the progress made by all students and ask advice from the SENCO as soon as they have concerns about any student. The SENCO might suggest other programmes or temporary additional support. Where planned intervention fails to help close the gap, specialist external support, advice or assessment may be sought. In this case the SENCO and mentor or subject teacher will meet with parents/carers and the student and together agree that additional SEND support will be put in place. At all times close liaison with parents will be a priority. All staff are made aware of our students with SEND to support them throughout their school life.*

#### **Q4 How will I know if my child is receiving SEND support?**

*As soon as your child's SEND has been identified we will contact you to discuss plans to help him or her make better progress. You may have already had dealings with SENAR if your child has an Education Health and Care Plan (EHCP)*

#### **Q5 Where can I find information about the school SEND policy?**

*You can find our SEND policy on the school website*

*This will give you information about how we strive to ensure students with SEND make progress in line with their peers.*

#### **Q6 How will I know that my child is making good progress?**

*We have robust tracking and assessment processes. For every child there are face to face parent consultation evenings, termly progress checks and one full written report each year. Each year group have a Parents evening - These are the formal opportunities to hear about your child's progress both socially and academically. For children on the School SEND Register there will be additional opportunities to meet or liaise with key staff throughout the year at timely intervals, dependent on need.*

**Q7 How do you check and review the progress made by students with SEND?**

All teachers constantly check and review progress made by all students (See Q6). As a parent of a child with SEND and who is receiving specific intervention, you will be invited into school or contacted by telephone or email to update you on your child's progress. This will happen at least termly. Parents of a child with an EHC plan will be invited to discuss the progress of their child on a termly basis. Progress, attendance, behaviour, readiness for learning, self-esteem, and any other relevant area could be agenda items. At face-to-face meetings, parents, SENCO and outside agency specialists may be present. We will always try to inform parents in advance of the meeting who will be present. Parents/carers can ask for any trusted adult, such as a grandparent, to accompany them to the review meeting.

**Q8 How will I be involved in those reviews? Who else will be there?**

- All students with SEND will have their progress reviewed at least three times a year
- Staff will arrange to meet the parent/carer and the student to discuss their progress
- Where an external agency has been working with the student, this specialist may be invited to contribute to the meeting
- A student who holds a Statement/ Education Health and Care Plan will have an Annual Review meeting involving the SENCO, parent/carer and student, as well as any other relevant parties. Parents may invite someone to accompany them if they wish

**Q9 How do your teachers help students with learning difficulties or disabilities, to learn? How can I find out more about what my child is learning at the moment?**

All teachers have the highest possible expectations for all students in their classes and deliver high quality specialist teaching in the classroom. All teaching is based on building upon what your child already knows, can do and can understand. Teachers are aware of the targets for all students including those with SEND and adapt their teaching to ensure that all students make progress to achieve their individual target. The teacher/s will put in place different ways of teaching so that your child is fully involved in learning in class. This may involve things like using more practical learning or providing different resources adapted for your child, including ICT. The teacher will also put in place specific strategies, which may be suggested by the SENCO or specialists from outside school, to enable your child to access the learning tasks

- Throughout the school year there are opportunities to meet with the school staff about aspects of the curriculum for example parents consultation evening. You can also contact subject staff directly

There is information about the school curriculum on our website at [www.Waverley.bham.sch.uk](http://www.Waverley.bham.sch.uk)  
[www.waverleystudiocollege.co.uk](http://www.waverleystudiocollege.co.uk)

**Q10 How have you made Waverley Educational Foundations buildings and site safe and welcoming for students with SEND or disabilities?**

Waverley school is comprised of two main blocks. The main one is on 4 levels (basement to 2<sup>nd</sup> floor), the other block is our 6<sup>th</sup> Form Centre. There are lifts in each block, so upstairs areas are totally accessible to wheelchair users. Disabled access toilets are available on every floor. Some students require a supervised quiet area for social times and this is provided, by invitation, in the Inclusion area. We also have special areas assigned for physiotherapy for those students who require this extra support.

Waverley Studio College has 3 blocks with ground and first floor which are fully accessible. It has similar areas for quiet time and individual/small groups. There are disabled toilets for those who need to use them.

**Q11 Is there any extra support available to help students with SEND with their learning?**

Where there is a lack of progress, additional support may be needed. Any support provided will always be considered in the light of the type of need, the purpose of the support and expected outcomes.

Students with SEND might be supported in any of the following ways:

- Individual or small group work which may take place before or after school or during the school day;
- In-class support from a Teaching Assistant or HLTA.
- Additional resources via our Resource Base classes
- Access arrangements for examinations, based on need, history of need, and whether it is the student's usual way of working
- Intervention from external agencies
- Where completion of homework is an issue, the student homework club in the library or with TA's for our Resource Base students

**Q12 How will I know if my child is getting extra support?**

*Parents will receive notification that their child is receiving additional support.*

**Q13 What social, before and after school and other activities are available for students with SEND?**

*All students are invited to join in all social and sporting activities and visits. There is a wide range of extra curriculum opportunities across the school ranging from representing the school in sports to inter-house activities. There is a staffed breakfast club at Waverley School which is open and accessible to all students every morning from 7.45am. For some students with SEND there is also provision at social times in the Inclusion area.*

**Q14 How can my child and I find out about these activities?**

[www.Waverley.bham.sch.uk](http://www.Waverley.bham.sch.uk)

**Q15 How does Waverley Educational Foundation support students' emotional and social development?**

*Waverley Educational Foundation has a strong pastoral team in place starting with the mentor and tutor groups based on Year groups in Waverley School and WSC. In the Inclusion area there is a team of non-teaching staff who may provide mentoring or put in place specific interventions for individuals or groups where need is identified. The School and College provide a Well-being Mentor on site during the week. Waverley Studio College also provide a learning coach to support their academic and emotional progress through their time there. When appropriate the advice and support of outside agencies is sought. The school works with Communication and Autism Team (CAT), Birmingham Sensory Support Services. In addition, we support or may suggest referrals where appropriate to our School Nurse and Forward Thinking Birmingham*

**Who should I contact if I want to find out more about how the school supports students with SEND?**

*SENDCO – Mrs Caroline Frye*

[enquiry@waverley.bham.sch.uk](mailto:enquiry@waverley.bham.sch.uk)

*Tel: 021 566 6600*

*SENDCO – Alison Johnson*

[enquiry@waverleystudiocollege.co.uk](mailto:enquiry@waverleystudiocollege.co.uk)

*0121 566 6622*

*Assistant SENDCO – Duncan Ali*

[enquiry@waverley.bham.sch.uk](mailto:enquiry@waverley.bham.sch.uk)

*0121 566 6600*

*Primary SENDCO – Helen Cain*

[enquiry@waverley.bham.sch.uk](mailto:enquiry@waverley.bham.sch.uk)

*0121 566 6600*

**Q17 How are the adults in Waverley Educational Foundation helped to work with students with an SENDD and what training do they have?**

*All classroom Teachers receive information about the special educational needs and disabilities in their classes. Continuing Professional Development (CPD) in regards to SEND is accessible to all teaching staff, supporting them to build on their previous experience and keep abreast of new developments. Support staff are provided with a training programme which covers a variety of SEND need. The expertise of outside agencies is sought when appropriate to deliver training to specific groups of staff with regard to specific students or types of SEND. Training and advice is available from agencies such as CAT, Sensory Support Services, Speech and Language Education Service, Educational Psychologist Service, Pupil Support Services. A number of teachers and support staff have specialist skills and qualifications.*

**Q18 What happens if my child needs specialist equipment or other facilities?**

*Where a student requires additional technology or equipment and it is a reasonable adjustment to do so, the school will provide this. The school will seek support through Birmingham Access Technology Service and, in case of a student with a Hearing or Visual Impairment, the Sensory Support Service.*

*Additional equipment previously or currently secured by the school includes:*

- *Notebooks and word-processing technology (Reader Pens)*
- *Writing slopes*
- *Coloured overlays and reading rulers*
- *Accessible toilet*

**Q19 How will I be involved with planning for and supporting my child's learning?**

*There are opportunities for you to be involved in planning for and supporting your child's learning through the year. These include transition evening for students in year 6 transferring to Waverley Educational Foundation, parents' evenings for all students in the year group, targeted parents evening for particular subjects, review and planning meetings. Please be assured that parents/carers will be informed as soon as the school has identified that their child has SEND and that the school will work in partnership with the parents/carers to plan and review any SEND support.*

**Q20 Who will help me to support him/her at home?**

*Staff will be able to discuss with you what you can do at home to support your child. External support is also available through positive parenting and the ASD support group (for parents of students with Autism). Please contact the SENCO for contact details*

**Q21 How is my child involved in their own learning and decisions made about his /her education?**

*Students are involved in shaping their own learning through dialogue with their teacher on a daily basis. They are also involved in planning and review meetings, including the Annual Review of the Education Health and Care Plan. Regular department learning walks make good use of student voice and the staff in the Inclusion Team also undertakes planned student voice activities to ascertain the views of students about their education.*

**Q22 Who should I contact if I have concerns?**

*Your first step should be to make contact with the SENCO. If this still doesn't resolve your concern the school has a policy on dealing with unresolved issues.*

**Q23 Who else provides services in school for students with SEND or disabilities?**

*The school seeks to ensure that all students make required or better progress and makes provision within the staffing to do this as far as is possible. It may be necessary to secure support from outside agencies. The governing body procures services from particular agencies. Other services are universally available, in particular those provided by the NHS.*

*The school's Service Level Agreements and contracts cover the following agencies:*

- *Communication and Autism Team*
- *Speech and Language Education Service*
- *Educational Psychology Service*
- *Birmingham Access & Technology Service*
- *Sensory Support Service*
- *The following are universal services routinely used by the school:*
- *Speech and Language Therapy*
- *Forward Thinking Birmingham*
- *School Nursing Group*
- *Occupational Therapy*

**Q24 How can my family get support from these services?**

*The Inclusion staff can advise whether your child meets the criteria for support from any of these services or whether such support is appropriate*

**Q25 Who should I contact to find out about other support for parents/carers and families of students with SEND or disabilities?**

*Further information about support for parents can be sought from the Inclusion staff. Specialist advice is available from:*

***SEND Information, Advice and Support Services (IASS) (formally Parent Partnership Service)***

***SEND Management Services***

<https://www.birmingham.gov.uk/Sendiass>  
Lancaster Circus  
PO Box 16289  
Birmingham  
B2 2XN

**Telephone:** 0121 303 5004

**Email:** [SENDdiass@birmingham.gov.uk](mailto:SENDdiass@birmingham.gov.uk)

**Communication Autism Team**

[accesstoeducation.birmingham.gov.uk/index.php/component/com](https://www.birmingham.gov.uk/index.php/component/com).

Jaffray Building  
Fentham Road  
Birmingham  
B23 6AB

Tel No: 0121 303 1792

Email: [a2e@birmingham.gov.uk](mailto:a2e@birmingham.gov.uk)

**Q26 How will you help my child make a successful move into the next year group or other move or transition?**

*At Waverley work with Primary School colleagues to ensure we know about your child's needs and are able to make arrangements before they start at Waverley Educational Foundation. All students take part in the transition week during Year 6 and, where appropriate, we also organise additional transition work for our EHCP students*

*When moving between year groups in school, teachers liaise to pass on information and knowledge about students. Enhanced transition opportunities can be put in place where appropriate to ensure that students feel comfortable and prepared for their transitions.*

*Careers Fair's, transition interviews and option evenings form part of the school calendar each year.*

*Options booklets are produced for years 8 and 9 to enable students and parents to make informed choices for next steps.*

*Waverley Educational Foundation has a careers officer who works with students, to prepare them for further education or training post 16. All students are encouraged to investigate, decide on and apply for suitable placements many of which will be Waverley and Waverley Studio College 6<sup>th</sup> Form. Where appropriate, staff work closely with key identified students to support the transition, for example by visiting placements with the student and/or their family.*

**Q27 Where can I find out about other services that might be available for our family and my child?**

*Local Authorities publish information in their Local Offer. The Local Offer is available from Birmingham City Council web site.*

*[www.birmingham.gov.uk/Sendlocaloffer](https://www.birmingham.gov.uk/Sendlocaloffer)*